**Board Meeting**

Monday 11th March 2019

Granfers Community Centre

2pm – 4pm

**MINUTES**

**Members of the Board present**;

Chair – David Williams (DW)

Adrian Bonner (AB)

Derek Yeo (DY)

Shri Mehrotra (SM)

Launa Watson (LW)

Vice Chair - Barbara McIntosh (BM)

**Staff Team present**

Pete Flavell (PF)

**Apologies**

Annette Brown (ABr)

Treasurer - Adrian Attard (AA)

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| **1.** | **Welcome and Apologies**  **DW** opened the meeting.  Apologies were noted.  **AB, AA & DW** asked for items under AOB |
| **2.** | **Minutes from the Board Meeting held on 14th January 2019**  The minutes from the Board Meeting held on 14th January 2019 were ***accepted***. |
| **3.** | **Matters Arising**  *(not covered elsewhere on the agenda)*  *The following actions were carried over from the previous meeting:*  **ACTION: PF to speak to Healthwatch South West London leads about continuing mental health network meeting**  There is a discussion for having a board and volunteer Whatsapp group.  **ACTION: Gemma to create WhatsApp groups for volunteers and staff? (was Ish’s action).** |
| **6.** | **Project/Organisational Updates**  **Children and Young people’s (CYP) Mental Health Project**  PF confirmed publication and still to receive responses from Sutton CCG, LBS and SWL&StG. Findings have been presented a several meetings including CAMHS Partnership Board.  **Dementia Hub**  Following the most recent Dementia Action Alliance meeting it was agreed that we should continue these in better locations and on a less regular basis (quarterly?). PF to create action plan to deliver but needs to be minimal support from Healthwatch  **Care Homes Project**  Volunteers (about half) have undertaken a Project Briefing and are ready to go, however, staff shortages have meant that ongoing organisation has been delayed. A visit to see Nightingale House in Wandsworth is planned so that volunteers can see what an ‘Outstanding’ care home looks like.  **Homelessness Project**  PF confirmed that Ishmael had partially completed the report following the mystery shopping, however, this is still to be finalised.  **Perinatal Mental Health Project**  PF is working with the Sutton Perinatal group to develop a set a questions that can be completed by pregnant people, people who have had a baby in the last 2 years and their partners. This project is been paid for by HWE.  **NHS 10 Year Plan**  It has been agreed that SWL will take a different approach to most of the rest of the country and present at a Clinical Conference in April.  **Sutton Health and Care (SH&C)**  Response numbers are still low and Pete is meeting with SHC staff to discuss how this might be improved. |
| **7.** | Finance  To be updated at the next Board meeting. |
| **8.** | **Away Day**  BM agreed to lead on the delivery and will liaise with Alison Navarro to see if she would facilitate the day and help put together the content. A new Doodle will be put together to try and get a date as previous attempts have struggled to find a good date. |
| **9.** | **Staffing**  PF confirmed that Ishmael had finished last week and that recruitment was now underway for a replacement. It is hoped that someone should be in post in early May. |
| **10.** | **Trustee Recruitment**  The organisation has been approached by someone who is interested in being a Board member after seeing information on our website. The current agreement was that recruitment was on hold. It was agreed that this would be looked at as part of the Away Day. |
| **10.** | **Any Other Business** |
| **11.** | **Date of the next meeting – Monday 13th May2019, Granfers Community Centre, 2pm to 4pm** |